

CITY COUNCIL MEETING MINUTES
July 1st, 2024 @ 7:00PM
at Notus City Hall, 375 Notus Rd, Notus, ID, 83656

1. Meeting Called to Order

Meeting was called to order at 7:04 PM by Mayor, David Porterfield.

2. Roll Call

Roll call was taken with the following results: Council President, Steve Ahlborn, Councilmen Rob Hartsock and Devin Krasowski and Councilwoman, Lupita Connor, present. City Engineer and Planner, Antonio Conti, City Attorney, Bryan Norton, and Mayor, David Porterfield all present.

3. Pledge of Allegiance

4. Approval of Amended Agenda, ACTION ITEM

The Mayor asked for approval of the agenda that was amended today, before the meeting to add 7.4 Planning and Zoning Board Appointment. Krasowski motioned to approve the amended agenda, adding 7.4 Planning and Zoning Board Appointment. Hartsock seconded. Roll call was taken with the following results: Krasowski; yes, Hartsock; yes, Ahlborn; yes, Connor; yes. Motion carried.

5. Public Concerns/Comments, limited to 3 minutes each

NONE

6. Consent Agenda, Action Items

6.1 Disbursement List

Ahlborn motioned to pay the disbursements for 7-1-24 in the amount of \$67,128.24, including the new generator of \$56,461.00. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Hartsock; yes, Connor; yes. Motion carried.

6.2 Council Meeting Minutes

Connor noted error of roll call on 7.1 of the minutes for April 1, 2024. She voted no on the roll call for 7.1 and yes on 7.2 topic. Krasowski stated we could approve the meeting minutes of April 1, 2024, with the correction noted. Connor stated they are not correct as they do not have all that was said at the meeting and during the recess. Connor asked about the public comments and the hearing process. City Clerk explained that minutes are not verbatim and do not include anything said off the record. Discussion. City Attorney explained the hearing process according to LLUPA rules and Idaho State code. Also stated that minutes are to summarize what happened at the meeting. Ahlborn motioned to approve the meeting minutes of April 1st with the corrections noted by Connor for 7.1 roll call and 7.2 votes. Hartsock seconded. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Connor; yes, Krasowski; abstained. Motion carried.

6.3 Committee Meeting Minutes: Library, Community Events Committee

Ahlborn motioned to accept Events Committee meeting minutes of May 7 and 28, 2024. Krasowski seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Hartsock; yes, Connor; yes. Motion carried.

7. Business

7.1 Parma Police Ordinance Change Proposal, ACTION ITEM

Parma Officer McGloughlin commented on ordinance and code enforcement procedure. First a warning, second warning and third is a violation ticket. Parma abatement is different. They can tow cars and owner has to pay. Asked that we look at our code enforcement procedure. Krasowski suggested we amend and define our enforcement procedure and have attorney advise us of the appropriate fines. No action.

7.2 Sign Waiver Application Notice to be mailed for 441 Notus Rd., ACTION ITEM

Krasowski motioned to approve the public hearing sign waiver application notice for mailing language. Ahlborn seconded. Roll call was taken with the following results: Ahlborn; yes, Krasowski; yes, Hartsock; yes, Connor; yes. Motion carried.

7.3 Findings of Fact, Conclusions of Law, RBK Frontage, LLC, ACTION ITEM

Ahlborn motioned to approve the findings of fact, conclusion of law for RBK Frontage with the correction of Nampa to Notus. Hartsock seconded. Roll call was taken with the following results: Ahlborn; yes, Hartsock; yes, Connor; yes, Krasowski; yes. Motion carried.

7.4 Planning and Zoning Board Appointment, ACTION ITEM

Mayor has found a person from outside of the city limits but with our impact area willing to serve on the P&Z commission. Mayor asked for approval nomination of John Bittick. John has grown up in the area and his grandfather still lives here. Krasowski motioned to approve John Bittick to the P&Z Commission board. Ahlborn seconded. Roll call was taken with the following results: Krasowski; yes, Ahlborn; yes, Hartsock; yes, Connor; yes. Motion carried.

7.5 Consideration of Planning and Zoning Board Compensation, ACTION ITEM

Mayor recommends a stipend compensation for board members. It is a strategic committee to have in place. He suggested \$100.00 per month each. Alborn commented per meeting may be better given the frequency of meetings needed varies. Krasowski stated we need to review zoning, area of impact and comprehensive plan redone. Hartsock stated that code states that they need to meet at least 9 times every year. Hartsock motioned to compensate P&Z Commission board \$100 each, per month for 12 months per year. Krasowski seconded. Roll call was taken with the following results: Hartsock; yes, Krasowski; yes, Ahlborn; yes, Connor; yes. Motion carried. Mayor will give P&Z board direction on the items that need to be reviewed for updates. They will bring that back to Council. City Clerk will share AIC training videos, manuals, and website with members.

7.6 (ADU) Accessory Dwelling Unit Ordinance, ACTION ITEM

Hartsock stated he does not like the restriction to just stick built on bullet 5. There are more options. Ahlborn stated it must be on a concrete foundation. Mayor stated #6, required off street parking sounds fair. Krasowski commented there are pros and cons for utility connection options. Connor commented that this would be good for the P&Z to work on. No action.

7.7 Road Maintenance agreement for Parcels R38559, 38559010 at 715 Notus Road, ACTION ITEM

CLERK NOTE** Councilman Krasowski excused himself from council table to join audience.

Mayor stated this is the access from Notus Road, past the city well to Devin Krasowski's property parcels. This access easement was recorded (long time ago). Krasowski stated he wants to meet the council's intent when that (short plat) was approved but what were those conditions. Discussion. No action.

7.8 FY24-25 Budget review

CLERK NOTE** Councilman Krasowski returns to Council table.

Mayor and Council reviewed of the water, sewer and street funds revenue and expenses.

8. Mayor & Council Comment

Mayor stated that on July 16-19 we will be doing street repairs and resealing of Kremmwood subdivision streets. It is 24 years old. This will be a crack seal and a full sealcoat of those streets. This is not chipseal and will require 24 hours curing process with NO access. This will be divided into 3 sections. No walking, driving or irrigation on roadway. Garbage pickup on Tuesday so asked that residents move all cans to designated area for pick up. Roadway patching will take place on Notus Rd, 3rd Street, and 1st Street.

9. Adjournment

Ahlborn motioned to adjourn at 9:12 pm. Krasowski seconded. All in favor. Motion carried.

Respectfully submitted by Loretta Vollmer, idCMC, City Clerk _____

Approved by David Porterfield, Mayor _____