

# CITY OF NOTUS BUILDING DEPARTMENT

Notus City Hall, 375 Notus Road, Notus, ID 83656 PO Box 275 Phone: 208-459-6212 Fax: 208-459-0925

Building Inspector: Steve Pierson Phone: 208-440-3861 Email: [piersonsteve11@gmail.com](mailto:piersonsteve11@gmail.com)

## COMMERCIAL BUILDING PERMIT APPLICATION

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

Site Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

Idaho Contractor Name & Registration Number: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Architect or Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_

Is project in a flood plain?  Yes  No (If Yes, provide elevation certificate)

I hereby submit this application to construct or install:

### REQUIRED PLANS AND SPECIFICATIONS

*(2 complete sets required – drawn to scale)*

**New Commercial Building:** Square Footage \_\_\_\_\_

- Planning and Zoning Approval
- Building Code Analysis (construction type, occupant load, required exits, fire sprinklers, etc.)
- Cover Sheet (plan index – building type – square footage)
- Site Plan (including lot lines, private & public utilities, drainage, easements and North arrow)
- Foundation Plan (including reinforcement, ventilation and frost walls for stoops & overhangs)
- Floor Plan (including window & door sizes, ventilation, required exits & lighting)
- Roof, Wall, & Floor Framing Plan
- Elevations (including roof slope, attic ventilation, chimney & building heights)
- Mechanical Plan (HVAC & ducting systems)
- Drainage Plans (include calculations)
- Electrical Plan
- Plumbing Plan (interior & exterior schematic)
- Landscape Plan
- Energy Code Compliance Form (COM Check)

**Tenant Improvement:** Square Footage \_\_\_\_\_ Project Value: \$ \_\_\_\_\_

- Cover Sheet (plan index – building type – square footage)
- Building Code Analysis (construction type, occupant load, required exits, fire sprinklers, etc.)
- Floor Plan (including window & door sizes, ventilation, required exits & lighting)
- Roof, Wall, & Floor Framing Plan
- Mechanical Plan (HVAC & ducting systems)
- Electrical Plan
- Plumbing Plan (interior & exterior schematic)
- Energy Code Compliance Form (COMCheck)

**Other (specify):** \_\_\_\_\_

*(Specify use of building – if warehouse/storage, specify what materials are to be stored)*

Planning & Zoning Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Building Dept. Approval: \_\_\_\_\_ Date: \_\_\_\_\_

DECLARATION: I HEREBY CERTIFY THAT I HAVE COMPLETED THIS APPLICATION IN A TRUE AND CORRECT MANNER. ALL CITY ORDINANCES WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL ANY STATE OR LOCAL LAW OR BUILDING CODE REGULATING CONSTRUCTION.

\_\_\_\_\_  
Signature of Owner or Owner's Authorized Agent Date: \_\_\_\_\_

### OFFICE USE ONLY

Value: \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Plan Review: \_\_\_\_\_

Sewer Fee: \_\_\_\_\_

Water Fee: \_\_\_\_\_

Permit #: \_\_\_\_\_

Meter Size:  3/4"  1"  2"

Revised 01/15